

United States Bankruptcy Court
Eastern District of Virginia
Richmond Division

TO:
David Cox, Esq.

In re: Circuit City Stores, Inc.

Case Number 08-35653-KRH
Chapter 11

YOU ARE ADVISED AS FOLLOWS CONCERNING PAPERS FILED BY YOU WHICH CONTAIN DEFICIENCIES:

1037 – Amended Notice of Motion and Notice of Hearing (Re: related document(s)[1025] Motion to Compel, filed by Port Arthur Holdings, III, Ltd.) filed by David H. Cox of Jackson & Campbell, P.C. on behalf of Port Arthur Holdings, III, Ltd.. Hearing scheduled 12/22/2008 at 01:00 PM at Judge Huennekens' Courtroom, 701 E. Broad St., Rm. 5000, Richmond, Virginia. (Cox, David)

REQUIREMENTS OF FORM/PROCESS:

- All motions, unless otherwise directed by the Court and with certain exceptions, shall be accompanied by a written memorandum setting forth a concise statement of facts and supporting reasons, along with a citation of authorities. [LBR 9013-1(G)]
- Motions for continuance shall not be granted by mere agreement of counsel but will be considered by the Court only in the presence of all counsel. [LBR 9013-1(J)]
- Not accompanied by "Request for Waiver to File by Computer Diskette or Conventionally."* Parties represented by attorneys and governmental units and institutional entities must file via the Internet or complete and file a Request for Waiver in order to file by computer diskette or conventionally. Future noncompliant filings will be forwarded to the Court for determination/appropriate action.
- Please prepare and submit to the Court an Order Extending Stay, which may be obtained from the Court's web site at www.vaeb.uscourts.gov under Bankruptcy Forms.*
-

MOTION FOR EXPEDITED HEARING [LBR 9013-1(N)]:

- Not accompanied by Certification Regarding Request for Expedited Hearing*.
-

MOTION FOR RELIEF FROM STAY AND/OR CODEBTOR STAY [LBR 4001(a)(1)]:

- Not accompanied by proof of service indicating service of motion upon parties required to be served.
- Notice as required by LBR 4001(a)-1(C) not clearly stated or conspicuously provided in motion.
- Caption of codebtor stay does not clearly state the subsection of 11 U.S.C. 1301 under which party is proceeding.
-

NOTICE OF MOTION OR OBJECTION/NOTICE OF HEARING:

- Official Form 20A* – Notice of Motion or Objection. The Notice must be in substantial compliance with the official form and must accompany the Motion or Objection when filed.
- Official Form 20B* – Notice of Objection to Claim. The Notice must be in substantial compliance with the official form and must accompany the objection when filed.
- X Date, time and/or location omitted or incorrect in Notice of Hearing.
- Notice of Hearing/Response not properly linked to Motion/Application/Objection
- X The courtroom number is Room 5000.

**A copy of the above-referenced forms may be obtained from the Court's web site at www.vaeb.uscourts.gov*

Date: December 18, 2008

CLERK, UNITED STATES BANKRUPTCY COURT

CERTIFICATE OF NOTICE

District/off: 0422-7
Case: 08-35653

User: jafarbayj
Form ID: igmotion

Page 1 of 1
Total Served: 1

Date Rcvd: Dec 18, 2008

The following entities were served by first class mail on Dec 20, 2008.
8569508 +Pamela Gale Johnson, Baker & Hostetler, LLP, 1000 Louisiana, Ste. 2000,
Houston, TX 77002-5018

The following entities were served by electronic transmission.
NONE.

TOTAL: 0

***** BYPASSED RECIPIENTS *****

NONE.

TOTAL: 0

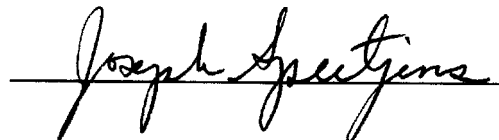
Addresses marked '+' were corrected by inserting the ZIP or replacing an incorrect ZIP.
USPS regulations require that automation-compatible mail display the correct ZIP.

I, Joseph Speetjens, declare under the penalty of perjury that I have served the attached document on the above listed entities in the manner shown, and prepared the Certificate of Notice and that it is true and correct to the best of my information and belief.

Meeting of Creditor Notices only (Official Form 9): Pursuant to Fed. R. Bank. P. 2002(a)(1), a notice containing the complete Social Security Number (SSN) of the debtor(s) was furnished to all parties listed. This official court copy contains the redacted SSN as required by the bankruptcy rules and the Judiciary's privacy policies.

Date: Dec 20, 2008

Signature:

A handwritten signature in black ink, reading "Joseph Speetjens", written over a horizontal line.